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**Hotel Reservation Form**

**(Gyeongwonjae Ambassador Incheon Associated with Accor)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** |  | | | | **First Name** | | | | | |  | | |
| **E-mail** |  | | | | | | | | | | | | |
| **Arrival** |  | | | | **Departure** | | | | | |  | | |
| **Flight No. / ETA** |  | | | | **Flight No. / ETA** | | | | | |  | | |
| **No of Guest** |  | | | | **No of Room** | | | | | |  | | |
| ***Type of rooms*** | | | | | | | | ***Room Rate (tax included)*** | | | | | |
| **Deluxe Suite** *(Double bed, living room & daecheongmaru, Room only)* | | | | | | | | **KRW 380,000** | | | | | |
| **Deluxe Double & Single** *(Double Bed & Single Bed, Room only)* | | | | | | | | **KRW 278,000** | | | | | |
| **Additional guest** | | Yes  No | | | | **No of Additional guest** | | | | | | - | |
| ★ Breakfast: KRW 33,000/person (tax included) | | | | | | | | | | | | | |
| ***Special Requests*** | | | | | | | | | | | | | |
| **Early Check-in** | | | Before 10:00 am | | | | | | | One-night charge | | | |
| 10:00 ~ 15:00 | | | | | | | 50% of one-night charge | | | |
| **Late Check-out** | | | 11:00 ~ 15:00 | | | | | | | 50% of one-night charge | | | |
| After 15:00 | | | | | | | One-night charge | | | |
| **Special request** | Yes  No | | | **Special notes** | | | | |  | | | | |
| ★ Additional charges will apply for early check-in and late check-out requests. | | | | | | | | | | | | | |
| ***Credit card details*** | | | | | | | | | | | | | |
| **Type** | | | VISA  Master  AMEX  Diners  JCB | | | | | | | | | | |
| **Credit Card No.** | | |  | | | | | | | **Expire date (MM/YY)** | | |  |
| **Card Holder’s name** | | |  | | | | **Signature** | | |  | | | |

**Cancellation policy**

Please notify the hotel at least 72 hours prior to your scheduled arrival date in case of any cancellations or changes. Failure to cancel in advance or a no-show will result in a one-night charge.

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